

# PERMIT TO WORK

## COURSE AIM

To provide delegates with the knowledge and skills to correctly issue and receive all types of permit to work.

## TARGET GROUP

This training is designed to all personnel working within the Permit to Work System at company locations.

## COURSE CONTENT

On completion, delegates will be able to demonstrate competence in the theory and practice of the following:

- Need for PTW,
- Scope of PTW: Specific activities, controlled under a permit,
- Key elements of PTW,
- Different types of PTW: Hot work / Cold work / Entry of Confined space / Working at height / Lifting operation in Process area / Excavation / Work on safety system / Scaffolding assembly and disassembly / Work on hydraulic systems / Pressure testing / Work on Hydrocarbon systems / Electrical work / Radioactive work / Work on Steam Systems, etc.)
- Roles and responsibilities within PTW system,
- Validity of PTW,
- Conditions for supervision of PTW,
- PTW procedures (authorised, display, handover, etc.) and be able to:
  - Identify hazards associated with the work task,
  - Conduct pre-job start checks,
  - Conduct pre-operational checks,
  - Permit issuer's responsibilities, and
  - Permit receiver responsibilities.

## COMPETENCY

Delegates are required to pass an assessment of practical skills and a written or verbal examination of theory.

## PRE REQUISITE

There are no pre-requisites to attend this course.

## METHOD OF TRAINING

Theory conducted in a classroom, followed by practical & simulation training and assessment and will include the visual teaching aids, writing materials and provision of catering.

## COURSE DURATION

One (1) day.

## RATIO OF THE TRAINING

70% Theory / 30% Practical

## VALIDITY OF CERTIFICATE

2 years

