

JOURNEY MANAGEMENT

COURSE AIM

To provide delegates with the knowledge and skills to manage and effect their journey safely, including the systematic, safe and efficient control of all vehicle functions and effective management of hazardous situations under operational conditions. The course is also intended for supervisors who manage the journeys safety.

TARGET GROUP

This course is designated to oil and gas industry supervisors, managers, health and safety personnel, senior management and executives, journey management committees, stakeholder groups and all others responsible for designing and implementing a journey management program.

COURSE CONTENT

On completion, delegates will be able to demonstrate knowledge and competence in the theory and practice of the following:

- Introduction, The Need for Journey Management
- Defining Journey Management
- Establishing a Journey Management Program/Plan
- Policies and Directives, Roles and Responsibilities
- Manage Each Trip, Planning the Trip
- Determine Necessity of the Trip, Assess Trip Hazards
- Develop and / or Reference a Consolidated Risk Register
- Develop Safety and Security Controls
- Preparing for the Trip
- Instructions to be given to driver before departure
- Vehicle-related practices:
 - Conduct Pre-Trip Inspections
 - Vehicle specifications
 - Load securement
 - In-vehicle monitoring system (IVMS/GPS)
- Driver-related practices:
 - Seatbelts Wear a seat belt at all times while in a moving vehicle
 - Specified Routes, Distracted driving and speed
 - Driver competency, Driver fitness/duty, driving and rest hours
 - No alcohol or drugs while driving
 - Vehicle maneuvering, Recognize and Anticipate Hazards
 - Reduce Speed, Drive Defensively
 - Communication with driver during the trip
- Evaluate the Trip Plan
- Undertaking the Trip
- Completing the Trip
- Emergency Response Plan
- Management of offenses recorded during the trip
- Program Review and Continuous Improvement
- Summary.

COMPETENCY

Delegates are required to pass an assessment of practical skills and a written or verbal examination of theory.

PRE REQUISITE

All delegates must be medically and physically fit and must hold a current heavy goods vehicle drivers license.

METHOD OF TRAINING

This course is conducted at the client venue 'in house' which reflects the work environment, with theory and practical instruction of all delegates and will include the provision of catering, visual teaching aids and writing materials

COURSE DURATION

One (1) day.

RATIO OF THE TRAINING

70% Theory / 30% Practical

VALIDITY OF CERTIFICATE

2 years

