

HDA (HELIDECK ASSISTANT) INITIAL TRAINING

COURSE AIM

The aims and objectives of the HDA Initial Training Programme are to equip the delegate with the initial knowledge, understanding and skills required to perform the role of Offshore Helideck Assistant (HDA) safely and effectively.

TARGET GROUP

The target group for HDA initial training programme is personnel who are to be appointed to the role of an Offshore HDA.

COURSE CONTENT

This course includes the study of the following subjects:

- Key parts of relevant Helideck operation regulations and guidelines,
- Helideck physical characteristics,
- Helideck obstacle-free requirements,
- Helideck equipment and systems,
- Meteorological requirements for offshore Helicopter operations,
- Typical hazards associated with offshore Helideck operations,
- Dangerous goods: Identification, Packaging and labeling according to IATA and ICAO regulations,
- Role of offshore HDA,
- Typical HDA duties on an NUI,
- Responsibilities of an HDA during Helicopter operations,
- Typical routine Helideck and Helicopter operational procedures prior to landing, Helicopter on deck and Helicopter take off,
- Handling radios correctly, complying with radio communications protocol,
- Assistance HLO with communications checks, checking Helideck equipment status, safety nets, security and stowage of Helideck equipment,
- Required location of HDAs during Helicopter operations,
- Wearing appropriate HDA PPE during Helicopter operations,
- Load and Unload passenger baggage and freight correctly, under direction from HLO,
- Complying with Helideck protocols and procedures during Helicopter operations,
- Complying with Helicopter danger areas rules,
- Assistance with passenger safe egress and access on the Helideck, to and from the Helicopter,
- Identification of dangerous goods during Helicopter loading and unloading.

COMPETENCY

Delegates are required to be assessed against the learning outcomes specified in course content using observation and oral and/or written questions as appropriate.

PRE REQUISITE

No prerequisite

METHOD OF TRAINING

The course consists of both theory and either onsite practical training and will include the visual teaching aids, writing materials and provision of catering.

COURSE DURATION

Three (3) days

RATIO OF THE TRAINING

80% Theory / 20% Practical

VALIDITY OF CERTIFICATE

No expiry

